

REGENCY KEY HOMEOWNERS ASSOCIATION

ANNUAL CONTACT INFORMATION UPDATE

Complete the form below by entering the requested information, along with signature and date. Once completed, choose one of the following options to deliver the form back to the association:

- **In Person:** At the next association meeting or at the "By Mail" address location
- **By Mail:** Ameri-Tech (Attn: Regency Key HOA), 24701 US Highway 19 N. Suite 102, Clearwater, FL 33763
- **Scan & Email:** Quan Vo, property manager, at qvo@ameritechmail.com
- **Website:** Upload as an attachment at www.regencykey.org under the "Contact" tab

Property Street #: _____ Property Address: Lake Woodberry Circle, Brandon, FL 33510

HOMEOWNER(S) INFORMATION

Name(s): _____

Mailing Address (If Different from Property Address): _____

Home Phone #: _____ Work Phone #: _____

Cell Phone #: _____ Text Cell Phone (Circle One): YES or NO

Email Address: _____

____ I give permission to **add/keep** my email address to the Board of Directors/Property Management's email distribution group for Regency Key Homeowners Association notifications.

____ I give permission to **share** my personal information (e.g., phone number, email address, alternative address) with other Regency Key Homeowners Association owners.

Emergency Contact(s):

Nearest Contact **with a Key:**

Name: _____ Phone #: _____

Mailing Address: _____

Nearest Relative/Emergency Contact (If Different from Nearest Contact with a Key):

Name: _____ Phone #: _____

Mailing Address: _____

TENANT(S) INFORMATION

Name(s): _____

Home Phone #: _____ Work Phone #: _____

Cell Phone #: _____ Text Cell Phone (Circle One): YES or NO

Email Address: _____

Current Lease Start Date: _____ Current Lease End Date: _____

ADDITIONAL INFORMATION

Number of Person(s) Occupying Property: Adult(s): _____ Children: _____

Number of Vehicle(s): _____ Make/Model/Color(s): _____

Number of Pets: Dog(s): _____ Cat(s): _____ Other: _____

Pet Description/Color(s) & Associated TAG #(s): _____

Additional Information/Comments: _____

Owner Signature

Date

Co-Owner Signature

Date